

# Cunningham Hill Junior School

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Headteacher: Ms J Elbourne-Cload BSc, PGCE, NPQH



Tuesday 7 January 2020

## School organisation during Mrs Pegg's Funeral

Dear Parents

Firstly, I would like to thank everyone for all their lovely messages and offers of support on hearing the news about Mrs Pegg yesterday. We now know that Mrs Pegg's funeral is being held on Thursday 23<sup>rd</sup> January. As you can imagine, the majority of staff would like to attend, therefore we have put a plan in place that I hope parents will be happy to support. We will be having lessons as normal until morning break, then the children will watch a film, following a reflection time to remember Mrs Pegg. They will eat lunch as usual and we would then ask for children to be collected after registration at 1.20pm- as we do at the end of each term. The Infant school have given permission for siblings to leave at this time as well, if this would be helpful. There will be no OWLS or After school clubs on this day.

Please can you complete the slip below so that we know that you have received this letter and are happy to support the school with this plan. If you have any questions or are not happy with this arrangement, please don't hesitate to contact me.

Yours sincerely

Ms Justine Elbourne-Cload  
Headteacher

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### Early Finish arrangements – Thursday 23 January 2020

Child's name: \_\_\_\_\_ Class: \_\_\_\_\_

I am happy to support the school in the early finish arrangements on Thursday 23 January 2020. I will arrange collection of my child at 1.20pm on that day.

I would like also like to collect my infant child early:

Child/ren's name: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_